

Request for Exception to Policy 49-70 Alternative Grading System

This form should be used to change a letter grade to or from alternative grading in the following circumstances:

- A final grade was changed by the instructor after the deadline for selection of the grade format by students.
(Full Review Process Only)
- A final grade was submitted after the deadline for selection of the grade format by students had expired.
(Full Review Process Only)
- Student had extenuating circumstances that prevented them from selecting alternative grading during the term petitioned.
(Full Review Process Only)
- Student changed majors after deadline for selection of the grade format and a letter grade is now required for this course.
(Full Review Process Only)
- Student changed majors after deadline for selection of the grade format and a letter grade is no longer required for this course.
(Full Review Process Only)

Student Name: _____

PSU ID Number: _____

Phone Number: _____

Email: _____

Students are strongly encouraged to discuss the implications of decisions on alternative grading with their academic advisers before making their decision. Students who are receiving financial aid are also encouraged to consult with a financial aid adviser on potential impacts to aid eligibility due to grade change selections.

I, _____ (student), am requesting a change in grade for the courses listed below. I verify that this course(s) and grade meet one of the criteria above and that I understand the academic and financial impacts of this decision.

TERM REQUESTED: _____ (SP20, FA20, OR SP21)

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

(Course abbrev and number)

Change from original quality grade to the alternative grade

Change from alternative grade to the original quality grade

Student signature

Date

I have verified that this student's request is in line with the criteria outlined above.

Date

Authorized submitter

Submitter PSU email

College/Campus
